



Republic of the Philippines
Province of Pampanga
CITY OF SAN FERNANDO

OFFICE OF THE BIDS AND AWARDS COMMITTEE

Standard Form Number: SF-GOOD-60

Revised on: May 24, 2004

Name of Project : **PROCUREMENT OF OFFICE SUPPLIES FOR FIRST QUARTER TO BE USED AT CCRO**

Location of the Project : **CITY CIVIL REGISTRY OFFICE
REQUEST FOR QUOTATION**

Date : **FEB.15,2011**
Quotation No. : **04-11-0244**

Company Name

Address

Please quote your lowest price on the item/s listed below and submit your quotation duly signed your representative not later than **FEBRUARY 21, 2011** at **10:00 A.M.** at **CGSO Building, New Public Market, Del Pilar, City of San Fernando, Pampanga**

TERESITA A. PABALAN
Administrative Aide III

ENGR. MICHAEL N. QUIZON, JR.
BAC Chairman

- NOTE:
- 1 ALL ENTRIES MUST BE READABLE
 - 2 DELIVERY PERIOD WITHIN TEN (10) CALENDAR DAYS
WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERILAS, ONE (1) YEAR FOR EQUIPMENT, FROM
 - 3 DATE OF ACCEPTANCE BY THE PROCURING ENTITY
 - 4 PRICE VALIDITY SHALL BE FOR A PERIOD OF SIXTY (60) CALENDAR DAYS

ITEM NO.	QUANTITY	UNIT	ITEM DESCRIPTION	UNIT PRICE	TOTAL
1	20		Alcohol 40% Isoprophyl, 500ml Green Cross	P _____	P _____
2	8		Ballpen Pilot, black, original	_____	_____
3	120		Ballpen Pilot, red, original	_____	_____
4	10		Battery Energizer AA	_____	_____
5	10		Battery Energizer AAA	_____	_____
6	10		Carbon Paper ordinary Long	_____	_____
7	2		Computer Toner 05-A-CE505A (HP2035)	_____	_____
8	8		Ink Cartridge HP 60 Colored	_____	_____
9	20		Correction Fluid Prince 15ml	_____	_____
10	3		Pencil No.2 (Mongol)	_____	_____
11	5		Scissors 6"	_____	_____
12	5		Sign Pen My Gel Black	_____	_____
13	40		Tissue Paper 2 ply	_____	_____
			XXXXXXXXXXXXXXXXXX		
			TOTAL AMOUNT:		p _____

After having carefully read and accepted your General Conditions, I quote you on the item at prices noted above.

Printed Name / Signature

Tel. No. / Cellphone No.

Date

