

## EXECUTIVE ORDER NO 2004-12

### **AN ORDER DESIGNATING THE OFFICE OF THE CITY PLANNING AND DEVELOPMENT COORDINATOR, HEADED' BY ENGR. RENA TO L. SANTOS TO MANAGE AND ADMINISTER THE AFFAIRS AND ACTIVITIES OF COMMUNITY MORTGAGE PROGRAMS (CMP) ORIGINATED BY THE CITY GOVERNMENT OF SAN FERNANDO, PAMPANGA**

WHEREAS, the City Government, consistent with the National Government's affirmation of socialized housing as a centerpiece program in its poverty alleviation efforts, recognizes the need to address the plight of low-income, underprivileged and landless constituents, as part of its Local Socialized Housing Program;

WHEREAS, the National Home Mortgage Finance Corporation (NHMFC) has developed a special type of homebuyers financing to cater to the needs of the low-income group, otherwise known as the Community Mortgage Program (CMP);

WHEREAS, the Sangguniang Panlungsod through SP Resolution No. 2003-134 has designated the Office of the Mayor to manage and administer the activities of Community Mortgage Programs originated by the City Government of San Fernando, Pampanga;

NOW THEREFORE, by virtue of the powers vested in me by law, I Oscar S. Rodriguez, as City Mayor of San Fernando, Pampanga, hereby designate the Office of the City Planning and Development Coordinator, headed by Engr. Renato L. Santos, to manage the affairs and activities of Community Mortgage Programs originated by the City Government of San Fernando, Pampanga;

The Head of Office of the City Planning and Development Coordinator is hereby directed to form the following units from the present members of his staff, in addition to their present duties:

#### **1. INFORMATION AND LIAISON UNIT**

Conduct survey and research among informal settlers and their dwellings. Periodically update information to be used as bases in project development and implementation. Disseminate to identified community associations CMP requirements and procedures. Promote collective effort and cooperation within the community. Assist in the education, organization and registration of identified community associations to proper government agencies.

## **2. PROJECT DEVELOPMENT AND MANAGEMENT UNIT**

Conduct technical survey, evaluation and studies on the viability of CMP. Prepare recommendations and strategies on project development and implementation. Assist community associations in negotiations with landowners in the determination of land purchase price.

## **3. LOANS PROCESSING UNIT**

Evaluate data relative to NHMFC standards and requirements on CMP implementation. Prepare and consolidate necessary documents, in coordination with other units and community associations, submit the same to the NHMFC and follow through expeditious implementation.

Done this 16<sup>th</sup> day of October 2004 in the City of San Fernando, Pampanga.